

Community Wellness and Suicide Prevention Grants

On 7 and 8 May 2024, Northern Queensland Primary Health Network (NQPHN) held three information sessions related to a current grant process focused on Community Wellness and Suicide Prevention.

This document provides an overview of all questions asked during these information sessions, and the answers provided.

More information about the grants can be found on NQPHN's website.

Applications must be completed and submitted to grants@nqphn.com.au by 12pm on Monday 13 May 2024.

Late applications will not be accepted.

Who is eligible to apply?

Q: Are universities eligible to apply?

R: Yes.

Q: We're based in Cape York. Are we eligible to apply?

A: Yes, the NQPHN region goes from south of Mackay to Cape York and the Torres Strait Islands.

Q: Our organisation is a private business and not part of the health sector. We're not clinical, and we don't work in a hospital or clinic setting. Are we eligible to apply?

A: Yes. NQPHN very much welcomes applications from organisations who may not consider themselves part of the health sector but who are well connected to their community and have a good idea to promote community wellness and prevent distress and suicide.

Q: Do I have to be based in the NQPHN region to be eligible?

A: Organisations based outside of the NQPHN region must apply in partnership with a local organisation.

Q: I am a local business. Do I need to be auspiced by a community organisation?

A: No, it is not a requirement for local businesses to be auspiced by a community organisation. However, if it does make sense for you to have either an auspicing or partnership arrangement with a community organisation, you are able to do so.

Q: I'm not part of any organisation. I'm an individual and run men's support groups. Am I eligible?

A: To be eligible to apply you must be incorporated, hold an ABN, have a separate bank account for the organisation, and be registered for GST. If you don't meet these requirements, you may still be able to apply under an auspicing or partnership arrangement with another organisation.



NQPHN acknowledges the Aboriginal and Torres Strait Islander peoples as Australia's First Nation Peoples and the Traditional Custodians of this land. We respect their continued connection to land and sea, country, kin, and community. We also pay our respect to their Elders past, present, and emerging as the custodians of knowledge and lore.



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What types of projects can be funded?

Q: You've indicated funding can't be used for purchasing equipment. What about consumables?

A: Funding can be used for consumables, provided that they are directly related to the project or initiative.

Q: Could a grant be used to ensure an existing initiative is able to reach a broader section of the community? I deliver services in a rural community and like to work in nature and if I had access to a covered area when it's raining or really sunny, that could mean I would be able to deliver to a larger group.

A: Yes, a grant could be used to purchase something that could improve or expand an existing initiative. It's important to remember that the grant can't be used for capital works, so it can't be used to change the structure of a building, but it could be used to purchase a movable cover.

It's also important to remember that if the grant is used for a one-off purchase, we would like you to explain how there is impact from that purchase beyond the life of the grant.

Completing an application

Q: How long do you anticipate it will take to complete the application process?

A: Obviously this will differ for different organisations. This grant process is targeted at community-based and grassroots organisations and so we've tried to make the application process as simple as possible.

We've provided limited space for your responses on the application form – the text box you're typing into won't expand any further. But you don't need to use all of the space provided, if you don't need it.

Our testing has indicated that for Project Ready grants where projects are already formed, it may take as little as 15 minutes to complete an application because you'll likely have the details already written up. If you don't have your project written up elsewhere, it will take longer.

Q: Can I submit more than one application?

R: Yes, organisations can apply for more than one grant, however we strongly encourage organisations to ensure that each application truly aligns with the intention, the guidelines, and the application process for each grant.

Organisations can only apply for **one grant** in each of the Torres and Cape, Cairns, Townsville, and Mackay regions (up to a maximum of four).

Q: I have some clear ideas about my project but need some support and guidance to get it off the ground. Is it ok in my application to outline what I already know and then what I would need in terms of support and guidance?

A: Absolutely. This is exactly what our Project Pitch grants are intended for.

Q: Budgeting is not my forte, but in the Application Form I need to provide an indicative budget. I'll need to work up salaries and the length of the project. How do I go about this?

A: NQPHN is welcoming applications for up to \$50,000, and to assist us understand how many grants we can award, we do need you to provide an indicative budget. The questions we've asked are relatively basic.

If you feel you need further coaching on developing budgets, it's likely that you are best suited to a Project Pitch application, where if you are successful, you can receive some coaching on this.



Q: In working up the budget for a Project Pitch grant, I assume I need to consider expenses related to the coaching and capacity building stage, and then to actually delivering the project?

A: NQPHN will pay for the coaching and capacity building activities, but you do need to consider what costs may relate to you engaging in these sessions, for example, paying staff or reimbursing volunteers.

You then also need to consider the costs related to then delivering your project.

What type of projects are eligible?

Q: I'm a community development worker and have a Project Ready grant application I want to submit. In addition, I know of some individuals who are local community members, who have good ideas but need support to develop them. Is it possible to submit my own application and then support these community members with their applications and projects?

A: Yes, you can submit your own application and then be a partner on another application too. Remember that whichever organisation submits the application is who will be contracted to NQPHN if successful.

What if I'm successful?

Q: What timeframe do I have to deliver my project?

A: The only stipulation is that project contracts will end on 30 June 2025. This is flexible funding, however, and so if you need a shorter period, that's completely fine. If it's a 3-month project, keep it at a 3-month project.

Q: I have a project that is Project Ready, the content is ready to go. With regards to intellectual property, you mentioned sharing the learnings and outcomes of the project, but what about the actual content which we've spent thousands of hours already developing?

A: If your intellectual property is already developed, the learnings we expect you to share with other stakeholders would be about the implementation or delivery of this content, and possible case studies, rather than sharing the actual content for others to use.

Other

Q: Are both grant types for amounts of up to \$50,000?

A: Yes, both Project Ready and Project Pitch grants are up to \$50,000. There is one pool of funding for both types of grants, and we may move funding between the two different types of grants depending on the types of applications that we get.

Q: If my project involves delivering services to community members, does it have to be free for participants or can they be charged?

If you are delivering services or supports to community members, it is important that there is no cost for participants so people without the financial means don't miss out.

If you are delivering services or supports to community members, it's also important that you think carefully about sustainability beyond the life of the grant funding.